

First United Presbyterian Church

Driving Ministry (Special Events)

Ministry Description

Objective: *You will help FUPC glorify God through active discipleship, faithful service, and nurturing fellowship by helping to ensure that congregation members and/or FUPC ministry groups are provided bus transportation for their special events and activities when needed.*

- Result #1:** The volunteer is usually contacted by the special event planner for a particular group that desires bus transportation for an upcoming special event, anywhere from several days to several months in advance of the event. The planner will provide the volunteer driver with the specifics of the need to include when, where, number of passengers, etc.
- Result #2:** The volunteer should double-check with the church office to ensure that the event planner has reserved the appropriate bus or busses for the dates/times required to preclude scheduling conflicts.
- Result #3:** The volunteer driver arrives at the bus garage in time to inspect the vehicle for operation prior to setting out on the particular ministry. The volunteer driver fills out the maintenance report form kept on the clip board in the bus. The volunteer should ensure that first aid kits, wooden step for the elderly, and other special requirements that may be needed are available for use.
- Result #4:** The volunteer driver should familiarize himself with the route or directions in concert with the event planner so that the event proceeds smoothly without undue delay. The volunteer driver then returns the bus to the bus garage and finishes the inspection report and turns it in to the appropriate Trustee in charge of the busses.
- Result #5:** The volunteer may need to fill the bus with gas using the church credit card and should bring to the attention of the appropriate Trustee any problems or issues found during operation of the bus.

Team Composition (Number): 1 volunteer

Time Commitment: Varies widely based on the needs of a particular event. Some needs may only require a couple of hours or less, others like mission trips may require drivers to devote a week or more. Usually special events only occur 3 or 4 times per year.

Special Talents and Skills Preferred: Driver will need to take a driving test with the small bus (15 Pass) at the nearest Driver License Exam Station or take the test for a Commercial Drivers License (CDL) in order to drive the big bus (23 pass).

Spiritual Gifts: Hospitality, Service/Helper

Support and Accountability: The Trustee in charge of the busses will provide assistance in getting acquainted with driving the busses and getting the appropriate license. Usually the special event planner requiring the transportation will assist the driver in fulfilling the need or

in getting support.

Resources and Training Provided: The Church pays for the expense of getting a CDL if required or for taking a driver's test. The license requirements are contained in a manual available in the church office or from the nearest testing station. Current drivers are available to train on bus operation and maintenance procedures.

Thank You for considering this important ministry.

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