CLINICAL PRESENTATION: OUR WORK IN ACTION - SUBMISSION GUIDELINES

Calling all frontline audiologists and allied health professionals!

Have you encountered scenarios requiring you to think outside the box or manage complex and unusual clinical situations? Perhaps you've pioneered new policies, processes, or innovations to enhance clinical services and outcomes. Maybe your team has implemented novel collaborative approaches that significantly impacted audiology practice.

The AudA 2027 Conference, *Thriving Through Change,* is the ideal platform for you to showcase these experiences. This presentation style is for audiologists and allied health professionals like you to showcase how you've turned everyday experiences into lessons that benefit clinical practice.

Join us in celebrating successes and discussing growth achieved through learning from mistakes and seizing opportunities. These sessions aim to provide tangible takeaways that inspire better clinical outcomes and improve the efficiency of our everyday practices.

Submit your application today and be part of shaping the future of audiology.

KEY DATES

Application submission deadline	Thursday 1 October 2026
Notifications of acceptance sent	Tuesday 8 December 2026
Deadline for confirming participation	Monday 25 January 2027
Speaker registration deadline	Monday 25 January 2027
Audiology Australia 2027 Conference	Tuesday 11 – Friday 14 May 2027

These guidelines are for Clinical Presentation: Our Work in Action submissions only. If you would like to submit a research abstract, please download the Research Presentation Guidelines from the conference website.

PRESENTATION TYPES

ORAL PRESENTATION

An oral presentation is a live, on-stage presentation, delivered by one person at the conference. These presentations are scheduled during concurrent sessions, meaning there will be other presentations running in other rooms at the same time. Selected speakers will be assigned either a standard oral presentation (12 minutes presentation + 3 minutes Q&A) or a rapid-fire presentation (5 minutes presentation + 3 minutes Q&A) by the National Conference Program Committee. Session time and duration will be confirmed in the acceptance letter.

Abstracts not selected for Oral Presentations may be eligible for a Poster Presentation.

INTERVIEW – 'AUDIOLOGY IN CONVERSATION'

Returning for a second time in 2027, we are excited to bring back live on-stage interviews for speakers with valuable experience, knowledge, and important lessons to share. This format is perfect for those who might not feel comfortable preparing a full presentation or may not have the time.

If your application is selected, a facilitator will prepare questions in advance and provide them to you prior to the conference. Interviews will be between 8-15 minutes in length and will take place during a concurrent session at the conference.

POSTER PRESENTATION

Poster presentations are visual displays prominently showcased in the Exhibition Hall. Detailed instructions on the format and display of posters will be provided in the acceptance notifications sent to the nominated presenting authors. Poster presenters will also be invited to pre-record a short 3-minute video discussing their poster, which will be accessible to delegates through the Online Conference Portal.

Additionally, all poster presenters will be allocated a poster session during a lunch break, where they will be required to be available at their poster display to discuss their work and answer questions from delegates.

LEARNING LABS

Learning Labs offer presenters the chance to engage with a small group of delegates in a workshop format (max 60 attendees), ensuring high-quality outcomes and effective knowledge translation. These sessions must be interactive, encourage discussion, and include a direct hands-on participatory component for attendees.

Examples of Learning Lab topics include training other clinicians in the use of a specific testing protocol or new tools or programming a device for a particular type of client.

If your application is accepted, the AudA Events team will collaborate with you to facilitate your ideas for interactive activities. The standard duration for a Learning Lab is 60-90 minutes; the exact session time and duration will be confirmed in the acceptance letter.

COMBINED SYMPOSIUM PRESENTATION

Combined presentation by 4 – 6 individual presenters, submitted by one presenter on behalf of the group and under one common theme. We strongly encourage submissions from multidisciplinary teams (i.e. ENTs, Psychologists, Data Scientists, Engineers, Speech Pathologists etc), and/or multisite teams (different universities, research or clinical organisations) and that include both research and clinical presentations.

If you would like to submit a symposium presentation that includes clinicians and researchers, please use the Research Presentation Submission Portal for your submission.

Symposium Presentations should describe original research or clinical studies conducted by the authors. There must be a clear 'so what' factor included in your presentation that advises delegates how the information can be utilised in clinical practice settings.

Please ensure all information relating to each individual symposium presentation is included in the one application submitted.

The allocated time per symposium will range between 60-90 minutes and will be confirmed in the acceptance letters.

BEFORE SUBMITTING

Please read through the following information regarding the submission process.

- Applications must be submitted through the online portal in Microsoft Word format using the Audiology Australia 2027 Conference application templates. Please leave headings as indicated and in the same order.
- Submissions may be a maximum of 300 words (including headings and references).
- A brief summary is also requested, which may be a maximum of 40 words.
- Applications must be submitted in English.
- All applications must be original work.
- The application must contain text only; no diagrams, illustrations, tables or graphics are to be included in submissions.
- If applicable, contributors and/or presenters must declare conflicts of interest when submitting.
- Presenters must supply a short biography (maximum 100 characters).
- The National Conference Program Committee reserves the right to accept and decline applications for inclusion in the program and allocate to a presentation type that may not have been initially

specified by the presenter. The National Conference Program Committee also reserves the right to alter presentation times.

- Audiology Australia will not be held responsible for submission errors caused by internet service outages, hardware or software delays, power outages or unforeseen events.
- It is the responsibility of the presenter to ensure that the application is submitted correctly.
- Where there are co-contributors, only one application is to be submitted. The submitter is responsible for ensuring the co-contributors agree with and are aware of the content before submitting the application.
- An application which does not adhere to these requirements may not be considered or accepted.
- Presenters/contributors are responsible for arranging and paying their registration, travel and accommodation.
- Submitters will receive notification of the outcome of their submission from Tuesday 8 December 2026.

SUBMITTING AN APPLICATION TO PRESENT

You must complete all of the following steps to successfully submit an application:

1. **Download and complete the relevant template.**

These guidelines are for Clinical Presentation: Our Work in Action submissions only. If you would like to submit a research abstract, please download the Research Presentation Guidelines from the conference website.

Learning Lab Template

Combined Symposium Template

Interview (Clinical) Template

Oral Presentation (Clinical) Template

Poster Presentation (Clinical) Template

2. Create a new account in the Clinical Presentation Submission Portal

Please create a new account in the Clinical Presentation Submission Portal, where you will need to select a preferred email address and create a password.

3. Enter your contact details

To begin the submission process you must first provide the contact details of the person submitting your application, which is done on the 'Contact Details' tab. After you have completed your contact details, additional tabs will appear that will enable you to submit your application.

4. Submit your application

The person who will present at the conference must complete the submission process.

Select the **"Apply to Present"** tab and review the instructions. Please note, applications submitted without using the correct template will be returned for correction.

You will need to provide the following information in the submission portal before you upload your application document:

- The presentation title
- Preferred presentation type
- All contributor names and affiliations
- Presenter's biography (maximum 100 words)
- Short Description (To be used to describe your session to delegates, 40 words maximum)
- *Learning Labs only* – Description of how your presentation will be interactive and hands on.

Once these steps have been completed, select **'Submit Your Application'** to upload your file. If this button does not appear for you, please ensure you have completed the previous steps correctly.

You can choose to save your application as a draft at any time by selecting the **'Save As Draft Application'** button. If you would like to delete or edit your submission, please contact the Audiology Australia Events Team via events@audiology.asn.au or telephone 03 9940 3900.

Once your application has been successfully submitted, you will receive a submission confirmation email. **Please note, if you do not receive this email it means that your application has not been submitted. It is your responsibility to ensure you have entered all information correctly in the portal.** To complete any missing information, select the **'Edit Applications'** tab in the submission portal and submit your application to present.

Please contact the Audiology Australia Events Team via events@audiology.asn.au or telephone 03 9940 3900 for any further queries.

Application submissions close on Thursday 1 October 2026.

NOTIFICATIONS OF ACCEPTANCE

Notifications will be sent out on Tuesday 8 December 2026 to all submitters to advise if your presentation has been accepted into the program. Presenters must accept their offer to present, register and pay to attend the Audiology Australia 2027 Conference by Monday 25 January 2027 or their presentation may be removed from the program.

For any questions or concerns, please contact the Audiology Australia Events Team via events@audiology.asn.au or telephone 03 9940 3900.