

**All Saints' Episcopal Church**  
**Vestry Minutes**  
**April 16, 2025**  
**St. Barbara Meeting Rooms**

**Vestry Roll Call**

Perry Pauley  
Tim Hyland  
Travys Harvey (Absent)  
Jeremy Veatch  
Jeff Elish  
Irene Tseng  
Grant Baecker (Absent)  
Don Peters  
Wendy Simeon  
Anjali Abraham  
Brandi Haskins (Absent)  
Nancy Cotton  
Shauna Yoder (Absent)  
Juliaette Chamberlain (Zoom)  
Jack Ogden  
Matt Sammon  
Susan Woodell (Absent)

**Guest**

Lori Brooks

**Call to Order- 6:06 p.m.**

Father Perry called the meeting to order

**Opening Prayer**

Father Perry led a reading of the Daily Devotions.

**Approve March 19, 2025 Minutes**

**Motion** to approve March 19th minutes

**Motion** - Anjali Abraham

Second - Wendy Simeon

No corrections or further discussion

***Motion approved unanimously***

**Reports**

• **Rector's Report**

Cleaning work on the tiles in the Narthex are finished.

Close Renovation -

Wendy Grenier, Development Director of the Day School recommended that Father Perry meet with ten potential donors individually before the campaign for the Close Renovation is announced to the Parish. Father Perry will meet in May with the parishioners at Beatitudes, La Siena and The Terraces to share the renovation plan with them.

Curate-

A curate will join the staff at All Saints' this summer.

The Bishop will contribute \$10,000.00 per year to the curate's salary.

He will visit All Saints' at the end of May.

Jer Veatch offered to host a reception for the new curate during his May visit.

- **Senior Warden's Report**

Insurance -

All Saints' is looking for a new insurance broker.

Please refer possible candidates to Tim.

The Staff has worked extremely hard to prepare for Holy Week. Vestry is reminded to thank them for their hard work and dedication.

Reminder - save these dates- your presence is appreciated at all the events listed below.

Vestry Forum - May 18

Vestry meeting - May 21

Day School Graduation - May 22

- **Junior Warden's Report**

The Junior Warden's report offers a highlight on our intercessors and lectors.

- **Chancellor's Report**

Nothing to report

- **Treasurer's Report**

March financials are in good form.

Expenditures were higher than expected for Building and Grounds and Church Office.

Organ was tuned.

Unbudgeted items were covered by the rainy day fund.

The Finance Committee will have oversight on all future fundraising proposals.

Christina will review the book.org recommendation to see if it is suitable for All Saints'.

**Motion** to accept Treasurer's Report - Jeff Ellish

No further discussion

***Motion approved unanimously***

- **Day School Report - Irene Tseng**

The Board continues to work on the Strategic Plan.

The Plan will hopefully be completed by the start of the next school year.

Current enrollment is 550 students.

Admission application for 2026 is trending strong.

The School received a one day waiver to use the new playing field on April 11th, Field Day.

The final approval for use of the playing field from the City of Phoenix is expected soon.

## **Old Business**

### **2022-23 Audit Report**

Wendy Simeon reported that the 2022 and 2023 Audit Report is still incomplete.

Baker Tilly provided their management letter with recommendations; however, they did not provide the financial statements or their opinion letter.

#### Discussion

Provide Wendy with the necessary information that will enable her to have the Audit Report prepared by the date of the Bishop's visit on May 21st.

Father Perry or Christina will follow up with the auditor.

Father Perry or Christina will also provide the Audit Committee with a response to the management letter recommendations.

#### **Strategic Planning Update**

Anjali Abraham reported that the three core committees are working on the measurables based on the guiding principles as stated in the Strategic Plan.

Father Perry ended the meeting at 6:43 p.m.

**Executive Session** - 6:43 p.m. - 7:08 p.m.

#### **Adjournment**

**Motion** to adjourn -

**Motion**- Jeff Elish

Second - Matt Sammon

***Motion approved unanimously***

Father Perry adjourned the meeting at 7:09 p.m..

Respectfully submitted,

Irene Tseng

Clerk of the Vestry

Next Vestry Meeting: May 21, 2025