



Section I – Driver, Vehicle, and Insurance Information

All drivers transporting students at the request of VCA must:

1. Attach copies of your driver’s license, vehicle registration, insurance declaration page.
2. Not be taking any drugs, prescription or other, that have a warning about operating a vehicle or are known to impair mental alertness or cause physical impairment including but not limited to drowsiness and dizziness.
3. Understand that their insurance is primary and any insurance carried by VCA that may be applicable is secondary.
4. Be a school parent, or at least 25 years of age. We may accept drivers between 21 & 24 provided they have no accidents or violations on their DMV record.
5. Have \$100,000/300,000 of liability insurance.

Please return this form to the main office. Approved drivers will be added to the school’s approved driver list. Please print neatly or type.

Driver Information

Driver #1:	Phone:
Street:	Driver’s License #:
City, State, Zip:	Exp. Date:
Driver #2:	Phone:
Street:	Driver’s License #:
City, State, Zip:	Exp. Date:

Vehicle Information

Registered Owner	Year & Make
License Plate #	Seating capacity w/ seat belts
Registration Expires	

Insurance Information

Insurance Co:	Policy #
Expiration Date	Liability Limits

Checklist (check the boxes if documentation received)

<input type="checkbox"/>	Driver’s License	<input type="checkbox"/>	Vehicle Registration	<input type="checkbox"/>	Insurance Policy
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Section II - Certification

I/We certify that from today's date, _____,

1. I/we will maintain insurance coverage for the vehicles(s) listed in Section I, and that my liability coverage provides at least \$100,000/300,000 in insurance coverage.
2. The driver's licenses listed are current, and I/we will notify Victory Christian Academy if these licenses are not renewed for any reason.
3. That I/we will not drive for any school sponsored trip until I/we have received notification of driver authorization from the Victory Christian Academy office.
4. That all students riding in my/our vehicle(s) will be seated and secured with seatbelts (one student per seatbelt). I/we understand that **children under the age of 8 Years OR under 4 feet 9 inches in height** must be secured in a car seat or booster seat. Additionally, children under age 8 must be secured in the back seat (Effective January 1, 2012, State of California Vehicle Code 27360).
5. I/we understand that State of California Vehicle Code 231233 prohibits all drivers from using a handheld wireless telephone while operating a motor vehicle.
6. That I/we will advise Victory Christian Academy of any change in information provided on this form, including, but not limited to, termination of license, change of insurance company, change in amounts of coverage, and/or change in vehicles.
7. That I/we will notify Victory Christian Academy's office if I/we no longer wish to drive, or wish to be removed from the Approved Driver's list.

Driver #1 Signature: _____ Date: _____

Driver #2 Signature: _____ Date: _____