MEMORY PLAQUE FORM

First Name____________________________ **Last Name**____________________________

Steet Address____

City____________________________ **State**__________ **Zip**______________

Phone__________________________ **Email**________________________________

The size of the plaque is 5 inches tall and 7 inches wide. Please complete the following sections:

SAMPLE

1 Choice of Introduction

- ☐ IN MEMORY OF
- ☐ IN HONOR OF
- ☐ REMEMBERING
- ☐ IN CELEBRATION OF (will be smaller font)
- ☐ NO INTRODUCTION LINE

2 The name that you want printed, no limit on letters, but size will be determined based on the number of letters.

____________________ ____________________ ____________________

3 Dates

____________________ (birth) ____________________ (death)

4 Personal message for your loved one. This area has a limit of 112 spaces. Each letter, space, and punctuation count as one space.

Your $500.00 check can be made out to PICC. Please put Memorial Plaque in the memo line and give to Penny in the church office when you complete this form.

FOR OFFICE USE ONLY

- ☐ Form emailed to vendor
- ☐ Form emailed to installer