

# Westside Community Garden Allotment Application

Name \_\_\_\_\_ Date: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (s) \_\_\_\_\_

Email \_\_\_\_\_ (for notices and newsletters only)

\$50 Rental Fee    Cash or check # \_\_\_\_\_ Make checks payable to Westside Church of the Nazarene,  
include "Garden" in the memo section

Once received, you will be contacted via email with your designated plot number and location.  
Returning gardeners will keep their plots from last year unless other arrangements are made.

By signing below, I have read, understand and agree to the "Westside Community Garden Rules." I understand that neither the Westside Community Garden nor owners of the land are responsible for my actions. I therefore agree to hold harmless the Westside Community Garden and owners of the land for any liability, damage, loss or claim that occurs in connection with the use of the garden by me or my guests.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Garden Officer Signature

\_\_\_\_\_  
Date

Please mail the application, signed rules and your plot fee to

Westside Community Garden  
Westside Church of the Nazarene  
1700 W Santa Fe  
Olathe KS 66061

## Westside Community Garden Rules

The following guidelines have been established by the members of this garden. Please read the guidelines and direct any questions or comments to the garden leaders via garden email [community.garden.westside@gmail.com](mailto:community.garden.westside@gmail.com)

I agree to the following:

- Complete an application form. A rental fee of \$50 is due at the time of submitting the application due by May 1. This fee covers garden expenses. (Special needs may be accommodated upon request)
- Communication for gardeners will be via email sent weekly during the garden season. It is my responsibility to make sure a valid email address is on file. Emails may include education, volunteer needs, specific garden information and garden related activities.
- To only plant and add items in my paid plot(s). Keep your plot and the adjoining pathways tended.
- Avoid invasive species like mint, which could take over your plot.
- To commit to caring for my garden plot(s) for an entire season. Failure to do so will result in a warning from Westside Community Garden managers. If my assigned plot becomes unkempt, I understand that I will be given a one week's notice to clean it up either via email or phone. The garden plot may be taken over by the Westside Community Garden.
- You will be given a key to the gates. The key is your responsibility. Do not make copies of the key.
- To begin preparing my garden plot in the spring. If work in my plot has not begun by June 1, the plot and fees will be forfeited for the season, unless prior approval has been granted by the garden managers.
- If I must abandon my plot for any reason, I will notify the Garden manager immediately.
- At the end of the gardening season, all dead plants and non-plant materials (string, wire, wood metal, plastic, etc.) must be removed and disposed of properly and all gardens left neat and tidy. If your garden is not cleaned up by Nov 15, you could lose your gardening privileges for the next season.
- Pick up litter when you see it.
- Please put weeds and dead plants into the yard waste bin provided. Do not leave them in a pathway. No soil or non-plant material is allowed in compost bin.
- Do not apply anything to or pick anything from another person's plot without their approval.
- Please do not leave the water on unattended. When finished gardening for the day, please pull up the hose at the hydrant area.
- Smoking and tobacco are not allowed. Tobacco can transmit a lethal virus to tomatoes.
- Drugs (including alcohol) are not allowed. Pets must be leashed and supervised at all times and any messes must be cleaned up immediately. Please supervise children in the garden.
- For your safety, only garden during daylight hours.
- Report theft, vandalism, and unusual activities to the Garden manager (via website or phone) or police as needed.

I understand that neither the Westside Community Garden nor the owners of the land are responsible for my actions. I therefore agree to hold harmless the Westside Community Garden and the owners of the land for any liability damage, loss or claim that occurs with my use of any of the garden by me or any of my guests.

I, \_\_\_\_\_ hereby agree to follow the terms and conditions above.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Garden Officer Signature

\_\_\_\_\_  
Date

# Westside Community Garden Rules

Allotment Gardeners--- Your copy to keep

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Garden Officer Signature

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Date